



## Family Service

# Funding | Lab assistance for female junior scientists during pregnancy and breastfeeding

### Objective

Lab assistance allows female scientists to continue their lab research during periods of pregnancy and breastfeeding, when they are unable to carry out the practical lab work themselves due to medical reasons.

### Target audience

Lab assistance is available to female doctoral and postdoctoral candidates at Ulm University, if lab work would present a risk to the health of their child. In certain circumstances, female bachelor's and master's students may be eligible for funding for lab assistance as well.

### Duration

The maximum grantable periods of lab assistance are from the notification of pregnancy until the beginning of the maternity leave and from the beginning of the return to work until the child's first birthday.

### Application

Applications for lab assistance can be submitted at any time. There is no legal entitlement to this funding. Lab assistance cannot be granted with retroactive effect.

### Implementation

A substitute can be requested for ongoing lab work during pregnancy and breastfeeding. Depending on the activity, the work can be carried out by a student, research or technical assistant. The amount of work hours shall not exceed the following limits: 40 hours/month for student and research assistants, and 25% of the average regular work time according to TV-L for technical assistants.

### Process and contact

#### 0. Consultation on request

Equal Opportunities Department, phone +49 731 50-22418 or  
Family Service, Maria Stöckle, phone +49 731 50-25012 Mon-Wed a.m. (not Medical Faculty),  
Medical Faculty: Dean's Office, Dr. Knipper-Willmann, phone +49 731 500-33604

#### 1. Submission of the application to

Family Service, Maria Stöckle, Dept. III-2, Helmholtzstr. 16, 89081 Ulm, Germany  
For applications of scientists at the institutes of the Medical Faculty:  
Dean's Office of the Medical Faculty, Dr. Knipper-Willmann, Albert-Einstein-Allee 7, 89081 Ulm

#### 2. The application will be assessed, applicant and HR officer receive notification of outcome.

#### 3. The HR officer decides how to proceed from there (evaluation if the employment is possible as requested in the application, and employment of a lab assistant through the named substitute).



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### **Application** | Lab assistance for female junior scientists during pregnancy and breastfeeding

#### **Applicant**

Surname \_\_\_\_\_ First name \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

#### **Employment**

Name of position \_\_\_\_\_ Scope of position in % \_\_\_\_\_  
Funded by \_\_\_\_\_ End of contract \_\_\_\_\_  
Supervisor \_\_\_\_\_  Scholarship

#### **Requested type of lab assistance**

Person wanted for lab assistance (first name | surname) \_\_\_\_\_  
 Student assistant (*sHK*)     research assistant (*wHK*) for a total of \_\_\_\_\_ hours/month  
 Technical assistant for a total of \_\_\_\_\_ hours/week  
\_\_\_\_\_ for a total of \_\_\_\_\_ hours/week

#### **Requested period of lab assistance**

#### **Estimated date of delivery**

from \_\_\_\_\_ to \_\_\_\_\_ \_\_\_\_\_

#### Attachments [to be included with the application]

- Hazard assessment ([Gefährdungsbeurteilung GB00004 Rev02 werdende Mütter](#)) or Doctor's notice confirming the health risk
- Description of previously performed and planned lab work (max. ½ page)
- Description of type and amount of lab work to be performed by the substitute (max. ½ page)
- CV (max. 1 page)
- Qualification concept (max. 1 page)

*The applicant and the management of the supervising Institute confirm that the lab assistance cannot be funded through either third-party funded projects nor scholarships nor the Faculty's gender equality funds. We furthermore confirm that the employment of a lab assistant has no negative consequences for the assessment of the academic work (e.g. doctoral degree) of the applicant.*

*The applicant will write a report on the work performed by the lab assistant (1 page) upon expiry of the funding. The report must be submitted to the Office for Gender Equality (Equal Opportunities) within one month upon completion of the measure.*

#### **Signatures**

Applicant \_\_\_\_\_

Director of the \_\_\_\_\_

Date \_\_\_\_\_ Institute stamp \_\_\_\_\_