



## **Admissions statutes of Ulm University for the consecutive, English-taught Master's programme in "Biology" of 5 April 2022**

On the basis of § 60 (2) no. 2, § 63 (2) and § 59 (1 and 2) of the State Higher Education Act (LHG) in the version of 1 January 2005, repeatedly and most recently amended by Article 1 of the Act of 26 October 2021 (law gazette p. 941), the Senate of Ulm University passed the following statutes on 15 December 2021 for entrance to the consecutive English-taught Master's degree programme with unrestricted admission in Biology at Ulm University.

### **§ 1 Scope of application**

In the Master's degree programme in Biology, no admission numbers have been set according to the respective applicable admission numbers ordinance (*Zulassungszahlenverordnung - ZZVO*); an entrance procedure takes place in accordance with the following provisions.

### **§ 2 Deadlines**

Students are admitted once per year to the respective winter semester. Ulm University must receive the application for admission to the winter semester by 15 March of the respective year, including all required documents. The deadline is a legal deadline; it is announced on the Ulm University website for this Master's programme.

### **§ 3 Form of the application**

- (1) The form of the application is governed by the provisions applicable to the admission procedure in the applicable admission and enrolment statutes of Ulm University.
- (2) The following documents must be submitted together with the application:
  - a) Proof of
    - the bachelor's degree in biology or biochemistry or equivalent degree at the level of at least three years of study according to § 4 (1 a) together with the Diploma Supplement (if available) and Transcript of Records (ToR)/overview of grades showing the final grade or a ToR with proof of the (provisional) average grade to be determined on the basis of the previous study and examination achievements by the end of the application period, the credit points (ECTS) achieved (to date), if available, as well as an indication of the total number of credit points of the degree programme; the proof must show a grading scale with the best possible grade and the minimum passing grade for completion of the degree programme,
    - basic competences in the fields of cell biology, physiology, ecology and molecular biology (including microbiology and genetics) in accordance with Annex 1 (technical laboratory skills), to be proven by corresponding modules or courses from the bachelor's degree or equivalent degree programme or by successfully completing the pre-master's course for English-taught master's degree programmes at Ulm University or by equivalent competences,

- b) proof of English language proficiency in accordance with § 3 (2) (level B 2) in the applicable statutes on the required language proficiency for studying at Ulm University,
- c) declaration by the applicant stating whether he/she has failed at last attempt an examination required by the examination regulations at a German higher education institution in the same master's degree programme or in a related degree programme with essentially the same content or whether the right to examination has lapsed for other reasons.
- d) the additional documents mentioned in the applicable admission and enrolment statutes of Ulm University, if applicable.

The documents to be submitted for the Master's degree programme in Biology are announced on the respective websites of Ulm University.

- (3) Admission to the Master's degree programme can also be applied for if the bachelor's degree has not yet been submitted by the expiry of the application deadline within the meaning of § 2 and if it can be expected that the applicant will complete the bachelor's degree programme in good time before the start of the master's degree programme on the basis of the previous course of studies, in particular the previous study and examination achievements. In this case, the preliminary average grade according to § 4 (2 b) can be considered for the admission decision.
- (4) Admission to the Master's degree programme can also be applied for if the proof under § 3 (2) a) indent 2 cannot be submitted by the expiry of the application deadline as defined in § 2.
- (5) The required language proficiency can be proven at the time of enrolment.
- (6) If certificates and documents to be submitted are not in German or English, an official translation in German or English is required.

#### **§ 4 Entrance requirements**

- (1) Prerequisites for entrance to the Master's degree programme in Biology are:
  - a) A bachelor's degree or at least an equivalent degree from a university, university of applied sciences, cooperative university or a recognised foreign higher education institution in a degree programme in biology or biochemistry or in a subject-related or subject-specific degree programme, passed with the examination results according to paragraph 2,
  - b) required expertise and language proficiency in accordance with § 3 (2).
- (2) Examination results are demonstrated by
  - a) an academic final examination with a bachelor's degree with an overall grade of 2.5 or better, or if no degree has yet been awarded,
  - b) examination results showing an average of 2.8 or better based on a minimum of 120 credit points by the application deadline.
- (3) The pre-master's course is deemed to have been passed if the final examination at the end of the pre-master's course was passed. Only those who were present for at least 80% of the practical part of the pre-master's course and thus participated successfully or who have passed the methods examination, which can replace participation in the practical part of the pre-master's course in justified cases, can be admitted to the final examination of the pre-master's course. Methods examination and final examination may each be repeated once.

- (4) The admissions committee shall decide on the equivalence of the bachelor's degree and the equivalence of other degree programmes not expressly mentioned in paragraph 1 a) in accordance with § 5. When recognising foreign degrees, the assessment proposals of the Central Office for Foreign Education at the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (ZAB) as well as the agreements within the framework of higher education partnerships must be observed. For degree programmes that do not comply with the ECTS regulations (ECTS grades and credit points), the admissions committee decides whether the requirements stated in paragraph 2 b) are met.
- (5) Deviations from §§ 2, 3 as well as § 4 (1-3) may arise for students who are in joint degree or double degree or structured exchange programmes. As a rule, the evidence is deemed to have been provided upon admission to the corresponding degree programme at the home university or selection by the corresponding cooperation programme. Where regulations exist, the contractual agreements in these programmes shall take precedence over the regulations in these Statutes.

### **§ 5 Admission and selection decision**

- (1) The President decides on admission on the proposal of the admissions committee.
- (2) Admission shall be denied if
  - a) the application documents have not been submitted in due time within the meaning of § 2 or in due form and completely within the meaning of § 3,
  - b) the requirements stipulated in § 4 have not been met,
  - c) a previous admission in the same degree programme or a related degree programme with essentially the same content has lapsed because an examination was failed at last attempt or the right to examination no longer exists.
- (3) The admission may be subject to conditions, in particular resolutive conditions and requirements. In the case of an application in accordance with § 3 (3) sentence 1, admission is granted subject to the resolutive condition that the bachelor's degree and the requirements associated with it are proven within the period set by the University. If the proof is not provided in due time, the admission expires. In the case of an application according to § 3 (4), admission is granted under the resolutive condition that the pre-master's course for English-taught master's degree programmes is successfully completed. If this proof is not provided in due time, the admission expires. In justified cases, the admission may be subject to requirements. The requirements must be fulfilled at the end of the examination period of the first master's semester; if the student is not responsible for not fulfilling the requirements, they must be fulfilled at the end of the examination period of the second semester at the latest. The requirements are set by the admissions committee.
- (4) If, for reasons beyond the applicant's control, it is not possible to provide proof of the bachelor's degree by the deadline set by the University for enrolment, provisional enrolment may be granted on the basis of the applicant's declaration to this effect, subject to the requirement that the certificate of the first professional qualification or proof of all achievements required for the degree must be submitted by the end of the first semester at the latest. The same applies to the corresponding language certificates. If the proof is not provided by the deadline, enrolment will not take place or the re-registration application for the following semester will be denied.

- (5) Applicants who miss the application deadlines according to § 2 or fail to prove the requirements according to § 3 will be excluded from the procedure. An exclusion notice shall be issued in this regard. Applicants not admitted on grounds of their level of qualification under § 4 receive a letter of rejection by Ulm University. This letter must state the reasons for rejection and provide information on their right of appeal.
- (6) In all other respects, the provisions related to admission procedures in general as stated in the admissions and enrolment statutes of Ulm University remain unaffected.

## **§ 6 Admissions committee**

- (1) The Dean's office shall appoint an admissions committee. The admissions committee consists of at least two persons who belong to the full-time academic staff and their deputies. At least one person must be a higher education teacher as defined in § 44 (1) No. 1 LHG. Furthermore, the Dean's office may appoint an experienced professional practitioner to the admissions committee in accordance with § 2c sentence 2 no. 6 of the Higher Education Admissions Act (HZG). The members' term of office is three years. Reappointment is possible.
- (2) At the request of the student members of the Faculty Council, a student may join the committee in an advisory capacity. The term of office is one year.

## **§ 7 Effective date**

These statutes come into effect on the day after their publication in the Official Bulletin (*Amtliche Bekanntmachungen*) of Ulm University. They first apply to winter semester 2022/23 admissions. At the same time, Ulm University's admissions statutes for the consecutive, English-taught master's programme in "Biology" of 28 February 2018, published in the Official Bulletin of Ulm University no. 9 of 8 March 2018, pages 127-130, cease to have effect.

Ulm, 30 March 2022

signed

Prof. Dr.-Ing. Michael Weber  
President of Ulm University

**Annex 1 to § 3 (2a) second indent of the admissions statutes of  
Ulm University for the consecutive English-taught  
Master's programme in Biology of 5 April 2022**

For admission, the following basic competencies in the fields of physiology, ecology and molecular biology (including microbiology and genetics) are required:

The applicant

- is able to work in a modern molecular biological laboratory while observing the safety standards applicable in Germany.
- is capable of doing scientific research in the library, databases and journals to gain knowledge about a biological topic.
- is able to evaluate experiments, present the results in an adequate form and write them up in a report.
- has acquired the skill to organise scientific content and present it orally within the time allotted for this.
- has learned to defend their position in a scientific discussion.
- is familiar with the important methods in biology in the fields of physiology, ecology, molecular biology (including microbiology and genetics), can apply these and is capable of correctly assessing the validity of the results.
- has learned (as a rule, by preparing a bachelor's thesis) to investigate, with some assistance, an aspect of a current research topic in biology, is capable of independently researching relevant literature and discussing its content, and of presenting any scientific results both in a written report and orally.

These competencies can also be documented through the successful completion of the pre-master's course for English-taught master's programmes at Ulm University.